



Illinois Central College **STUDENT GUIDE**

2020-2021

Effective 11-20-20

Illinois Central College is committed to ensuring
the health and safety of our students and employees.

The following summary provides guidance* on the College's operations for 2020-2021.

**Guidelines are subject to change with direction provided by the [Illinois Department of Public Health](#),
the [Illinois Community College Board](#), the [CDC](#), and the [Governor's Office](#).*

Questions should be emailed to covid19@icc.edu.

HEALTH, PERSONAL SAFETY, AND HYGIENE

<p>General Hygiene</p>	<p>Observe proper hygiene per CDC guidelines, including the following:</p> <ul style="list-style-type: none"> • Wash hands often with soap and water for at least 20 seconds • Use hand sanitizer stations or personal hand sanitizer • Avoid touching your face and sneeze or cough into the inside of your elbow • Disinfect frequently used items and surfaces • Avoid shaking hands or any type of greeting involving touching
<p>ON CAMPUS: Health Reporting</p>	<ul style="list-style-type: none"> • Students attending class must complete a daily self-screening* using the HealthCheck 360 system before coming to campus. A link to the system was emailed to students coming on campus prior to the start of the semester. Please access via your email. <p>*Exceptions for students visiting campus for 15 minutes or less to pick up/return documents, books, equipment, etc.</p> <ul style="list-style-type: none"> • Students with appointments in Student Services must complete the health verification at check-in at the Information Desk. • Anyone feeling ill, diagnosed with or exposed to COVID-19 must notify an instructor immediately. Do not come to campus.
<p>ON CAMPUS: Social Distancing</p>	<ul style="list-style-type: none"> • Social distancing of no less than six feet is required
<p>ON CAMPUS: Masks or Face Coverings</p>	<ul style="list-style-type: none"> • Masks or face coverings must be worn at all times securely covering the nose and mouth • Extra masks available at Information Desk (309-694-5422) or from faculty. • Students with a medical condition preventing use of a face covering should contact Access Services at (309) 694-5749 or accessservices@icc.edu
<p>ON CAMPUS: COVID-19 Exposure</p>	<ul style="list-style-type: none"> • Students who have been on campus and develop symptoms, test positive or have been exposed to someone with COVID-19 must immediately notify their instructor.
<p>ON CAMPUS: Return Following COVID-19 Related Absence</p>	<ul style="list-style-type: none"> • Please view the Return Guidelines flowchart.

ACADEMICS

<p>Instruction</p>	<ul style="list-style-type: none"> • Students must complete an Assumption of Risk and Release form provided by the instructor on the first day of in-person class. • All classes will use Blackboard for the following: syllabus, mode information and explanation of modality, any alternative virtual platform used with directions, office hours, and faculty contact information. • Online instruction will continue through the end of the Fall semester. The Spring semester will also be online and begins January 19.
<p>Computer Labs</p>	<ul style="list-style-type: none"> • Open student computer labs: (Closed Nov. 23-27; Closed after December 14) 8 am - 8 pm Monday - Thursday 8 am - 4:30 pm Friday East Peoria: TC 210 Peoria: Hickory 127 (enter from Parking Lot 1, follow designated entrance and exit signs)
<p>Library and Academic Support Center</p>	<ul style="list-style-type: none"> • Visit the Library or Academic Support Center webpages for hours of operation and virtual tutoring. • "Live Chat" virtual support for library services available 24/7 • Smarthinking online tutoring support available on Blackboard 24/7
<p>Student Technology</p>	<ul style="list-style-type: none"> • Standard Computer Requirement • Technology rentals available through Bookstore

COLLEGE SERVICES

College will be Closed on November 26-29 and December 24-January 3

<p>Virtual Student Services</p>	<ul style="list-style-type: none"> • Student Services extended virtual hours: 8 am - 7 pm Monday & Tuesday (Nov 23-25 & Dec 21-23 until 4:30 pm only) 8 am - 4:30 pm Wednesday - Friday • Bookstore Web Orders: Visit the Bookstore Online or email bookstore@icc.edu • ICC Helpdesk extended virtual hours: 7 am - 6:30 pm Monday-Thursday* 7 am - 4 pm Friday 4 - 8:30 pm Sunday (Closed Nov 22 & 29, Dec 27, and Jan 3) *Nov 23-25 until 4:30 pm only; Dec 28-31 from 9 am – 1 pm only • Current students visit MyICC or refer to Virtual Services
<p>ON CAMPUS Student Services</p>	<ul style="list-style-type: none"> • Student Services Enrollment, Financial Aid, Advising and Counseling, Testing Center: 8 am - 4:30 pm Monday - Friday East Peoria & Peoria Campuses Saturdays Hours: 9a-1p on January 9 & 16 only • Bookstore: 8 am - 4:30 pm Monday – Friday - EAST PEORIA CAMPUS ONLY Rental Returns and Book Buyback: December 8-14 from 8:30 am – 4 pm Closed November 23 Spring 2021 Books: Online and in-store sales begin January 7 • Campus Police: (309) 694-5223 or via ICC Guardian • Fitness Center: Limited to Campus Housing residents and athletes only by appointment. 8 am – 7 pm Monday – Friday* 8 am – 12 pm Saturday *Open 10 am – 7 pm on Nov. 23-25 & Dec 28-30
<p>Closed Services</p>	<p>The following services are closed through the semester:</p> <ul style="list-style-type: none"> • Child Care Center • Campus Dining • Food Pantry

CAMPUS ACCESS

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<p>Building Access and Navigation</p>	<p>Current and prospective students who need to conduct business, attend class or open labs, testing, or attend appointments are permitted to enter ICC buildings and must:</p> <ul style="list-style-type: none"> • Follow the appropriate health verification procedures in place. • Always wear a minimum of a cloth face covering* securely over the nose and mouth. If you do not have a mask, one will be provided. • Be prepared to show an ICC Student ID. • Maintain a social distance of at least six feet. • Access points are limited and noted with signage. Please follow directional walking traffic patterns. <p>*Exceptions include children under 2 and anyone with an underlying health condition that makes wearing a face covering not possible. (A note from your PCP may be required.)</p> <p>East Peoria Campus Entrances: The main entrance is open to most buildings on campus. Restricted building entrances are outlined below:</p> <ul style="list-style-type: none"> • Administration Building: Entrance for Student Services and Bookstore located under walkway by the atrium. ADA entrance located closest to the Performing Arts Center and Career Center. • Technology Center: Main Entrance open for student computer lab use • AIT Building: Center of upper level near CAT Building and upper level from pedestrian bridge near the Performing Arts Center <p>Peoria Campus Entrances: The main entrance is open to most buildings on campus. Restricted building entrances are outlined below:</p> <ul style="list-style-type: none"> • Arbor Hall: North and East entrances open • Birch Hall: South entrances near Lot 2 <ul style="list-style-type: none"> • Visit Maps, Hours, and Parking for more information.
<p>Events</p>	<ul style="list-style-type: none"> • Student events and clubs will be virtual
<p>Common Areas and Restrooms</p>	<ul style="list-style-type: none"> • A limited number of common areas are open and configured for social distancing. • Restroom access is limited and only available for use based on open offices and hybrid class locations.
<p>Campus Housing</p>	<ul style="list-style-type: none"> • Office hours: 8 am - 4:30 pm Monday – Friday 12 pm - 4 pm Saturday Closed Sunday • Clubhouse access restricted to laundry and mail only: 8 am - 8 pm Monday – Friday 12 pm - 8 pm Saturday - Sunday • Residents are allowed one guest at a time.

TRAVEL

<p>Co-Curricular Travel</p>	<ul style="list-style-type: none"> • College-related travel limited to 100 miles from campus <ul style="list-style-type: none"> ◦ College travel to specific counties may additionally be restricted based on IDPH guidelines • Reduced capacity (one person per section of seats or row) in vehicles • Masks required in vehicles when another person is present • Recommended use of individual personal vehicles for travel to practice sites
<p>International Travel</p>	<ul style="list-style-type: none"> • No college-related international travel • International students will be informed of CDC guidelines and required to be in the US 14 days prior to access to campus or any campus activity.

ATHLETICS

<p>Athletics</p>	<ul style="list-style-type: none"> • Athletics guidelines are based on the NCJAA guidelines. Every sport may have unique parameters. Final policy is based on ICC administration approval. • Coaches and student athletes will complete a daily self-screening using the HealthCheck 360 system before arriving at CougarPlex. A link to the system will be emailed to athletes prior to the start of practices. Please access via your email. <ul style="list-style-type: none"> ◦ See Health, Personal Safety, & Hygiene section for more info • Student athletes must complete an Assumption of Risk and Release form provided by the coach on the first day of practice. • Use designated entrance, exits, and locker rooms. • Only one team may conduct practice in a space at one time. • Access to CougarPlex is limited for athletes to 15 minutes before and after scheduled practice time. • Minimum of one hour between practices and events for cleaning and sanitizing. • Equipment should not be shared. If unavoidable, use provided wipes to sanitize shared equipment.
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