Set up an eRefund Account

3/1/21

1 Visit *my.icc.edu* and click on Tuition Payment.

Tuition Payment

2 Log in to the ICC Student Payment System.
- *The payment system displays the student's total account balance including any estimated financial aid. Term balances are noted under the Term Balances section.*
- *Authorized parents, guardians or others will log-in using the Authorized Users section. Find out more about authorized users* here *.*

Click on User Type for Login

Students and Staff

Use your MyICC Login and Password

MyICC Username

Password

Login

3 Select Electronic Refunds and click on Set Up Account.

Electronic Refunds

4 Select checking or savings account and enter your banking information in the appropriate fields. *For a checking account, you must use the Routing and Account Numbers as they appear on the bottom of your check. DO NOT enter the number on your debit card.*

Your Name
1234 Main St.
Any Town, USA 12345
Date
Pay To The
Order Of
$
DOLLARS
Your Bank Name
Address of Your Bank
Any Town, USA 12345
For
123456789   000123456789   1234
Routing Number   Account Number   Check Number

5 Name your eRefund Account as something you will recognize in the future and select Continue.

Option to Save

☑ Save this payment method for future use

Save payment method as:
(example My Checking)   My Checking

6 Review your account information on the authorization page. *In order to verify your account information, ICC will conduct a transaction for $0.00 once your account information is finalized.*
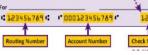
Cancel   Continue

7 Select I Agree to confirm you agree to the Terms and Conditions, then click Continue to finish setting-up your eRefund Account.

Please check the box below to agree to the terms and continue.

☑ I Agree

Print Agreement   Cancel   Continue

Note: eRefund accounts can take up to 8 business days to be verified. Students with unverified eRefund accounts will receive refunds in the form of a check.