

Student TECHNOLOGY

Student Technology User Checklist

my.icc.edu

Your one-stop student technology website



Student User Tips

- >> Your @lab.icc.edu address is used for official college email, including your tuition bill. You must check this email account.
- >> ICC provides free wifi on campus.
- >> For assistance with a User ID/Username or password, contact the Help Desk at helpdesk@icc.edu or call (309) 694-5457.

Need Help?

When calling the Help Desk, please provide your username or student ID number and let us know what you are resetting (email password, eServices password, etc.) to better assist you. The student **MUST** request the password change.

(309) 694-5457



User ID/Username

FIND YOUR USER ID/USERNAME – Use your User ID/Username for eServices, Blackboard, email, online library resources, and on-campus computers.

>> Go to my.icc.edu and click on the eServices Full Site tile. Next go to the center column and click on [Find User ID/Username](#).



Student Email

SIGN IN TO YOUR ICC STUDENT EMAIL ACCOUNT - Go to MyICC (my.icc.edu) and click on the Student Email tile or enter (webmail.lab.icc.edu). ICC student email is available through the Gmail app. While logged in to your student email account, you have access to other Google applications. These allow you to do things like create documents and save files online.

>> The password should be ICC followed by the last 5 digits of your social security number, if this is your first time logging in. You will be prompted to change your password.



Academic Support

TAKE ADVANTAGE OF ICC'S FREE ACADEMIC SUPPORT RESOURCES – The Academic Support Center provides in-person and online academic support.

>> Go to MyICC (my.icc.edu) and click on the Academic Support tile or enter icc.edu/academics/academic-support/academic-support-center/ into the search bar.

>> To get Office 365 for free, please visit microsoft.com/en-us/education/products/office.

You **must** select that you are a student and you **must** use your ICC student email address.



MyICC (eServices)

LOG IN TO ESERVICES – Check your contact information, enroll/drop classes, check due dates, pay online, view your schedule, and view your grades.

>> Go to MyICC or my.icc.edu, click on the eServices tile and enter your username and the password you received in your ICC email account. We don't recommend you change your password through the MyICC site. For assistance, contact the Help Desk at (309) 694-5457.



Blackboard

LOG IN TO BLACKBOARD – Blackboard is ICC's online learning management system. Instructors may use Blackboard for syllabi, course materials, and an online gradebook. Use Chrome or Firefox for the best experience.

>> Go to MyICC or my.icc.edu, click on the Blackboard tile and enter your username and password. The password for Blackboard is ICC (all caps) + last five digits of your social security number.

>> This account is created after a student has enrolled in their classes.



Library

ACCESS THE LIBRARY WEBSITE – The library website provides access to books, articles, and research online. Some of the library's online resources require a login.

>> Go to MyICC or my.icc.edu and click on the Library Support Link.

>> For access to the library databases from off campus, use your ICC network account information (see below) go to libguides.icc.edu/LibraryChanges/OffCampus. Select Student and then enter your login credentials as if you were logging into a computer on campus.



MyAlert

MANAGE ALERT MESSAGE PREFERENCES – MyAlert provides alerts and emergency messaging through email, voice, and text messaging.

>> Go to MyICC or my.icc.edu and click on the Campus Safety tile.

>> Download the Rave Guardian app. This is a direct connection to ICC Campus Police Dispatcher.



ICC Network (on campus only)

LOG ON TO AN ICC COMPUTER – (On campus only) username and password (ICC followed by the last 5 digits of your social security number).

>> You can access by logging on to an ICC computer which gives you access to the Internet, software, and printers on campus.

>> You can access Library Databases and Indexes from off campus.

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